

8 March 1976

Ms. Karen Horsley
Administrative Assistant to the Director
The Brookings Institution
1775 Massachusetts Avenue, N.W.
Washington, D.C. 20036

Dear Karen:

This is to confirm our telephone conversation this date
re the withdrawal of [REDACTED] from the 28 March -
2 April 1976 Conference on Business in Contemporary Society
in New York City. We appreciate your accepting our nomination
of [REDACTED] as his replacement. Again, my
apologies for any inconvenience this change causes you.

Sincerely,

[REDACTED]
Executive Secretary
Training Selection Board

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3 February 1976

Ms. Karen Horsley
Administrative Assistant to the Director
The Brookings Institution
1775 Massachusetts Avenue, N.W.
Washington, D.C. 20036

Dear Karen:

STATINTL

This note with confirm my conversation with you this date regarding the withdrawal of [REDACTED] from your 7 - 12 March Conference for Science Executives at Williamsburg, Virginia. We appreciate your accepting the nomination of [REDACTED] GS-16, as his replacement. My apology for any inconvenience this change may have caused.

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[REDACTED] nomination form was sent by separate cover.

Sincerely,

[REDACTED]

Executive Secretary
Training Selection Board

STATINTL

21 November 1975

Ms. Karen Horsley
Administrative Assistant to the Director
The Brookings Institution
1775 Massachusetts Avenue, N.W.
Washington, D.C. 20036

Dear Ms. Horsley:

STATINTL This note will confirm my telephone conversation with Ms. Carolyn Brockman on 19 November regarding the possibility of a proposing an alternate candidate for your consideration for the "Alumni Round Table on Selected Public Policy Issues" 9 - 12 December 1975. You confirmed Mr. John D. Iams in your letter from Mr. Held to Mr. Rodriguez, dated August 29th. Mr. Iams would like to remain the principal for this session, however, if it becomes impossible at the last minute we would like to submit [REDACTED] name as an alternate. His nomination form is enclosed.

Sincerely,

[REDACTED]

Executive Secretary
Training Selection Board

STATINTL

Enclosure

25 September 1975

Ms. Karen Horsley
Administrative Assistant to the Director
The Brookings Institution
1775 Massachusetts Avenue, N.W.
Washington, D.C. 20036

Dear Ms. Horsley:

STATINTL The application form for [REDACTED], is
attached for your consideration as the Agency's candidate
to replace [REDACTED] who was confirmed in Mr. Held's
letter of 29 August 1975 for the Conference on Business in
Contemporary Society, 19 to 24 October in Boston.

I regret any inconvenience this change may have caused.

Sincerely,

[REDACTED]
Executive Secretary
Training Selection Board

Enclosure